



Meycor Knowledge Provider (KP)

MEYCOR KP is a web-based, modular software designed to provide solutions for the numerous operational requirements faced nowadays by organizations of all types. Some of these requirements include:

- **Managing large document volumes.**
To comply with standards, regulations and laws, organizations are required to produce documents describing policies, procedures, manuals, routines, minutes and other types of documents that must be distributed to specific business divisions or to the entire organization.
- **Obtaining feedback from staff.**
Organizations must have tools in place to obtain feedback from their staff in order to assess, among others, their level of awareness, training, satisfaction, and many other mandatory criteria.
- **Managing different types of events & requests.**
Organizations must implement workflows that enable them to record and classify data with different authorization and approval levels, producing all necessary records, in order to comply with the numerous operational requirements as well as to implement the controls required by standards and frameworks.
- **Managing information security risks.**
Information security has evolved into one of the greatest concerns faced by organizations and people. The last couple of years have seen the rise of several standards, regulations and laws that require organizations to properly manage security and to adequately address all existing risks.
- **Assessing compliance with standards, frameworks and regulations.**
Given the increasing number of regulations that organizations must comply with, automated tools become mandatory to quickly establish the actual compliance level in order to implement action plans easily.

Specific Solutions

Taking into account all these requirements, Meycor KP proves to be particularly useful for developing, implementing and maintaining ISO management systems for Quality, Environmental Protection and Information Security, the COBIT IT Governance Framework, ITIL, Business Continuity Plans and several other technical standards.

Meycor KP provides a comprehensive solution for supporting the implementation of an Information Security Management System (ISMS). Meycor KP's Risk Management module was specifically designed to comply with the requirements set by the ISO/IEC 27001 standard.

You can also purchase with the software additional knowledge data bases containing Meycor's know-how for implementing Business Continuity Plans, ISO/IEC 27001, and several other frameworks and standards currently under development.

Meycor KP can be freely used to manage documentation, processes' logs and records, training material and digital records of any kind, either for specific business divisions or for the entire organization.

One of the greatest benefits of Meycor KP lies in its remarkable flexibility.

Modular Structure

Meycor KP has a flexible, modular structure that addresses the following subjects:

- Document Management
- Risk Management
- Event Management
- Control Self-Assessment

The features and capabilities provided by each module include:

Document Management



Allows you to manage documents, questionnaires and data, monitoring their entire life cycle (from draft, to finished, approved, published and filed). Documents can be created directly in the module or imported regardless of their format.

Key Benefits

- Minimizes the time and effort required to manage documents.
- Quick distribution and access to all types of documents (policies, procedures, manuals, etc.)
- Review, approve and publish the documents automatically.
- Confirm that the documents have been read and accepted.
- Manage versions and changes.
- Access follow-up reports quickly.
- Send e-mail reminders.
- File documents in line with the requirements set by standards and regulations.
- Rely on the additional know-how provided by Meycor.

Information Security Risk Management

Allows you to manage and follow-up Risk Analyses in compliance with the requirements set by the ISO/IEC 27001 and ISO/IEC 27005 standards. It also enables you to identify assets, threats and vulnerabilities, providing current and residual risk outcomes. The software includes the objectives and controls of the ISO/IEC 27002 standard to facilitate risk treatment, and you can also generate the Statement of Applicability for treatment controls and plans.

Key Benefits

- Allows you to automate the requirements set by the ISO/IEC 27001 standard for implementing an Information Security Management System (ISMS).
- Automatically generates Statements of Applicability for controls.
- Establish and follow-up time periods for managing risks.
- Simplify the maintenance and auditing of the ISMS.
- Generate charts and reports for current risks.
- Split the risk analysis process among the asset owners.



Events Management

Allows you to manage and establish different types of event-driven logics and workflows. Each event category features fields for data, statuses and transitions, and each category can be addressed and treated using different customizable actions. With this module you can handle security incidents, non-compliances, corrective and preventive actions, change requests, access permissions, and any other workflow types that require defining statuses and providing data for different levels.

Key Benefits

- Allows you to define any type of workflow necessary to implement controls.
 - Manage Changes
 - Manage Incidents
 - Manage Permissions
 - And many more
- Simplifies and automates implementing the controls set by standards and frameworks.
- Simplifies the task of creating and maintaining records and logs for activities and controls.

Control Self-Assessment

Allows you to perform compliance self-assessments against different standards, frameworks, good practices, and any other regulations or laws the organization may be required to comply with.

Key Benefits

- Assess the organization's current status regarding the latest standards and regulations.
- Define all types of self-assessment questionnaires by yourself or use the updates provided by Meycor's support team.

Communications

Meycor KP allows you to send e-mail alerts to users in case of events or status changes by using customized rules.

Some examples include alerts for when:

- Documents need to be Read, Approved or Published.
- Documents have expired.
- Questionnaires should be answered.
- An incident has been reported and must be addressed.
- And many other customizable or default events.

Meycor

Best Practices for 21st Century Management and Governance





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